



# U.S. NAVAL SEA CADET CORPS

LT MICHAEL MURPHY DIVISION 03-5  
50 WEST AVE, WEST SAYVILLE NY 11796  
WWW.LMMDSEACADETS.COM



## PLAN OF THE MONTH

The Plan of the Month is an official document of the LT Michael Murphy Division and Training. Its contents reflect current orders of the Commanding Officer and official unit announcements. All Division personnel are responsible for reading and understanding the information contained herein. Parents and guardians of Cadets are encouraged to read the Plan of the Month and to make note of meeting days and special announcements that may affect personal schedules.

## DECEMBER 2025

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FINANCIAL OFFICER

INST William Armstrong  
OPERATIONS OFFICER

AUX Kristen Gironda  
ADMIN OFFICER

|                     |   |   |
|---------------------|---|---|
| Drill Dates:        | Saturday 13 DEC 25  | Sunday 14 DEC 25  |
| Drill Hours:        | 13 DEC 25 – 0730 - 1330 Hours (Cadets must report aboard by 0745) | 14 DEC 25 – 0730 - 1330 Hours (Cadets must report aboard by 0745) |
| Uniform of the Day: | 13 DEC 25   | 14 DEC 25   |
|                     | Officers/Staff:   | Report in Type III's/Bring PT Gear/Dress Blues                    |
|                     | Cadets/Recruits:  | Report in Type III's/Bring PT Gear/Dress Blues                    |
|                     | Officers/Staff:   | Report in Type III's/Bring PT Gear                                |
|                     | Cadets/Recruits:  | Report in Type III's/Bring PT Gear                                |

### SATURDAY 13 DEC 25 – UOD: Type III's

0730 – Staff/Leadership Reports **Sea Cadet Training Facility**  
0745 – Division Reports **Sea Cadet Training Facility**  
0800 – Muster – Morning Formation/Colors  
0805 – CO/XO Briefing /Attendance  
0815 – Uniform Inspection  
0830 – Ribbons/Uniforms  
0830 – PQS Testing  
0900 – Change into PT Gear  
0915 – PT/PRT's  
1015 – Change into Type III's  
1030 – CHOW - **BAGGED LUNCH & HYDRATION**  
1100 – Team Building Activity  
1130 – Color Guard Training  
1130 – Issue Sea Bags – New Recruits  
1230 – Clean-up/Set-up  
1300 – Dismissal of Shadows  
1315 – Change into Dress Blues  
1400 – Holiday Party

### SUNDAY 14 DEC 25 – UOD: Type III's

0730 – Staff/Leadership Reports **Sea Cadet Training Facility**  
0745 – Division Reports **Sea Cadet Training Facility**  
0800 – Muster – Morning Formation/Colors  
0805 – CO/XO Briefing /Attendance  
0815 – Uniform Inspection  
0830 – Mil Drill  
0900 – Change into PT Gear  
0915 – PT/PRT's  
1015 – Change into Type III's  
1030 – Mandatory Classroom Time  
1115 – Winter Training Q & A  
1130 – CHOW - **BAGGED LUNCH & HYDRATION**  
1200 – Recruit Orientation - Finish All Sessions  
CO/XO: Interview Shadows  
Working Detail: Organize Supply  
1315 – Clean up  
1330 – Evening Formation (Dismissal at C.O.s Discretion)

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## NOTES

1. **ATTENDANCE** – USNSCC Regulations state that you must attend 75% of all scheduled drills. If you do not meet this minimum standard, you will be administratively warned. If you continue to fail to meet minimum attendance standards, you will be discharged from the NSCC/NLCC. To report excused absences, please complete form on our website. To arrange for makeup of missed drill at Theodore Roosevelt Division fill out makeup drill request form on our website. Once received you will be given orders for date, time and location of drill.
2. **MEDICAL EXAM/PHYSICAL- DUE ANNUALLY** – Please be aware of when your physical is due and visit <https://www.lmmdseacadets.com/usnscc-forms> (NSCADM001 page 5 & 6) This must be filled out by your physician and submitted to staff at drill.
3. **COURSEWORK** – All assignments will now be done on Polaris through Quarterdeck. Visit our website <https://www.lmmdseacadets.com/polaris> for help.
4. **PROMOTIONS/AWARDS**– Cadets ready to take next promotion exam should contact [LMMD34info@gmail.com](mailto:LMMD34info@gmail.com). For ribbon/award request please visit <https://www.lmmdseacadets.com/awards> and complete form. Keep track of your community service and color/honor guard detail for your own records.
5. **INCREASE YOUR KNOWLEDGE** - Find out everything you wanted to know about the U. S. Naval Sea Cadet Corps on the NSCC Online Portal: <http://homeport.seacadets.org>
6. **ENROLLMENT FEES** - The cost of re-enrollment is \$200.00 for both NSCC and NLCC. If you are coming up on your re-enrollment day please visit our website <https://www.lmmdseacadets.com/renew-membership>
7. **REPORT CARDS** – Do not forget to submit a copy of your report card to [LMMD34info@gmail.com](mailto:LMMD34info@gmail.com) for possible awards of the Academic Achievement Ribbon. The award of this ribbon has been extended to NLCC Cadet as well. Report cards are due at the end of each school year.
8. **DIXIE COVER CARE** – Always must be **WHITE!** Please take the time to soak it in warm water and Oxi Clean. Place over a bowl for drying and to keep shape. **NO BLEACH!**
9. **SITUATIONAL AWARENESS** – Watch the weather. PT Gear chosen accordingly (sweats/shorts).
10. **CHOW** – All cadets are required to bring a bagged lunch and hydration system. Cadets are **NOT** permitted to leave the grounds at any time or have CHOW delivered via Uber Eats, Door Dash, etc.
11. **BASIC HYGIENE** – Cadets, be aware of your personal hygiene. As a courtesy to your shipmates, bring baby wipes, deodorant or body spray to clean up after PT.
12. **GROOMING STANDARDS** – Male's hair will be neat, clean and present a well-groomed appearance. Females' hairstyles and haircuts shall present a professional and balanced appearance. (see Chap 2. Grooming Standards; Section 1 & 2)

**PARENTS ARE REQUIRED TO PICK UP AND DROP OFF AT THE DRILL LOCATIONS**

**13 DEC 25 & 14 DEC 25 Sea Cadet Training Facility @ 50 West Ave, West Sayville**

### UPCOMING EVENTS

**Holiday Party Saturday 13 DEC 25 @ 1400HRS**

### 2026 DRILL DATES

**10 JAN 26 & 11 JAN 26**

**14 FEB 26 & 15 FEB 26**

**14 MAR 26 & 15 MAR 26**

Let us continue to “LEAD THE FIGHT”